TOUR OF THE PLANNER DATABASE
https://sme.planUSACE.us

Sara O'Connell
Planner Database Lead
Hydrologic Engineering Center
Institute for Water Resources
Date: 19 March 2020

Planner Database

US Army Corps of Engineers®

AGENDA

- PlanUSACE Intro
- Planner Database Purpose
- Overview and Features
- How to Get Started
- How to Update Your Profile
- Demo
- Questions

PlanUSACE TOOLS

https://www.planusace.us

IWR-APT

PAL

Planner Database

- APT (Assistance for Project Teams)   http://iwr-apt.planUSACE.us
- Planning Assistance Library   http://library.planUSACE.us
- Planner Database   http://sme.planUSACE.us

Helpline planningonline@usace.army.mil

PURPOSE OF PLANNER DATABASE

Maintain Planner Data

- Track all USACE Planners by subject, district, experience, etc.
- Track training and identify training needs
- Track and identify KSAs
- Track certifications
- Workforce planning

Process Applications

- Water Resources Certified Planner
- ATR Certification Environmental Compliance, Ecosystem Restoration, and Plan Formulation sub-CoPs

Find Resources

- Skills
- Experience
- ATR/WRCP Certifications
- RTS, SME

PLANNING SUB-COMMUNITIES

CULTURAL RESOURCES

ECONOMICS

ENVIRONMENTAL

PLAN FORMULATION

PLANNER DATABASE – WHO & WHAT

WHO SHOULD BE IN THE DATABASE?

- ***All*** USACE planners
- Interested USACE "Viewers"

  Non-planners can request access as Community Viewers

WHAT DO YOU ENTER INTO THE DATABASE?

Basic Info	Skills/Training	Experience	Interest	More Info

WHAT CAN YOU DO? – SEARCH

- Search planners across PCoP and within Sub-CoPs based on:
  – Name
  – Business Line Experience
  – Skills
  – Training & PCC Course Completion
  – Regional Technical Specialists
  – ATR Certification

DATABASE SEARCH FEATURES

BASIC INFO	SKILLS	PCC	EXPERIENCE	ATR/WRCP	DISPLAY

✓ Name
✓ USACE Organization
✓ Date Last Updated

- ☐ ATR
- ☐ Community
- ☐ Education
- ☐ Grade
- ☐ Level of Experience
- ☐ Planners Core Curriculum
- ☐ Primary Planning Position

- ☐ Regional Technical Specialists (RTS)
- ☐ Skills
- ☐ Supervisor
- ☐ Training
- ☐ Water Resources Certified Planners (WRCP)
- ☐ Works within Planning Org.
- ☐ Years Experience

WHAT CAN YOU DO? – REPORTS

| REPORTS | BY DIVISION | BY BUSINESS | FUTURE |

Choose a Report. Then choose a chart format.

- ○ SUB-CoP Memberships

- ○ People by Division

- ○ Average Years Experience by Division

- ○ People by Division by Planning Position

- ○ Subject Matter Experts

- ○ People by Business by Level of Experience

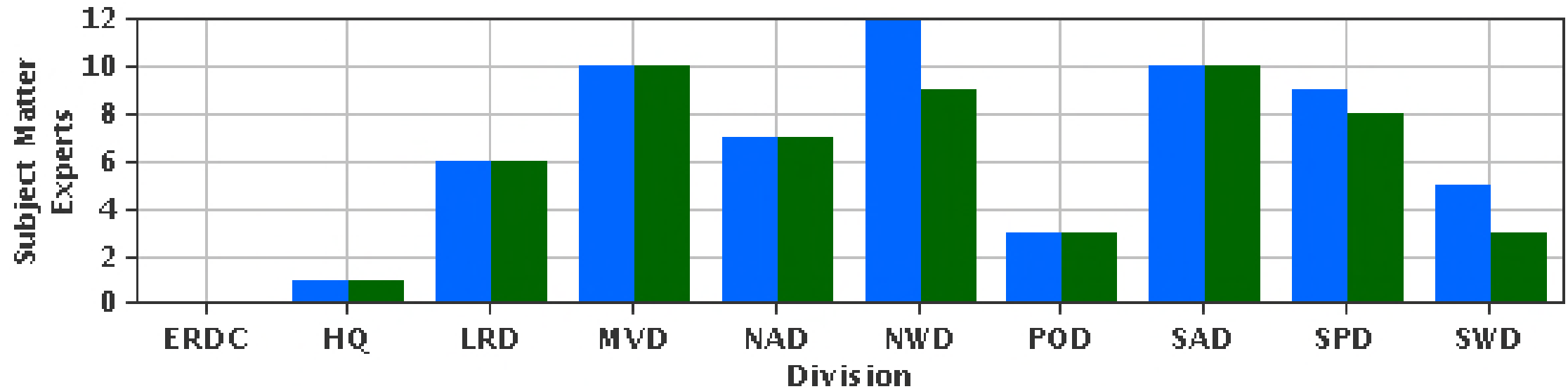- ○ Planners Core Curriculum

- ○ ATR Certification by Category

SAMPLE REPORT

Subject Matter Experts by Division

■ Technical Experts ■ Policy Experts

Cultural Resources Planners Subject Matter Experts by Division

PLANNER DATABASE DEMO

Welcome!

Assistance for Project Teams	Planning Assistance Library	Planner Database
IWR-APT	**PAL**	**Planner Database**

Need Help?

Join to access all three tools.

Forgot your password? Reset

If you need assistance, please contact Planning Online.

PlanUSACE

HOW TO GET STARTED – SELF REGISTRATION

Planner Database

Please Login

Email:

Password:

Login

Forgot password? Request a reset.

Join here to access the tool.

Contact your division lead for login help. If you don't know your division lead, contact the administrator.

JOIN

Welcome

Join the PlanUSACE Community!

PlanUSACE is open to anyone with a usace.army.mil email adress and consists of three tools:

- IWR-APT (Assistance to Project Teams)
- Planning Assistance Library (PAL)
- Planner Database

To begin, enter your first and last name, USACE email address, USACE organization and choose your community(ies):

First Name: First name

Last Name: Last name

Email: USACE email

Organization: Please select one ▼

Are you a member of a Planning Community of Practice?
Note: After verifying your account, you may be asked to create a planning profile.

○ Yes

◉ No

Submit to Continue

JOIN

Enter Verification Code

Welcome to the PlanUSACE Community! A verification code has just been sent to your email. Please enter it below.

Email: bob.dylan@usace.army.mil

Verification code: Enter Code

Submit

Request a new verification code

If you did not recieve the email with your verification code, you may request a new verification code below. Please check you spam or junk folder for the email before requesting a new code.

*WE RECOMMEND NOT REQUESTING A NEW CODE WITHIN 30 MINUTES. EMAIL DELIVERY MIGHT BE SLOW ON USACE SERVERS.

Send New Code

JOIN

Confirm PlanUSACE Community Status

Are you a member of the Planning CoP and/or a Planning SUB-CoP? If you are, you will need to complete a Planner profile. If not, you are part of the project team or you can be a community viewer.

Are you a member of a Planning Community of Practice?

- ⦿ Yes

- ◯ No

Please select your community(ies) within the Planning CoP:

- ☐ Cultural Resources

- ☑ Economist Resources

- ☑ Environment

- ☐ Plan Formulation

Are you a member of one or more other Communities of Practice?

Add other communities by selecting one community at a time and clicking on the "Add" button. Communities may be removed from the list of selected communities by clicking on the box with the community name.

Selected other community(ies):

[X Dam and Levee Safety]   [X Geospatial]   [X Hydropower]

Add community: [Select Community of Practice ▼]   [Add]

(Submit)

JOIN

Edit My Profile (Pending)

Basic Info | Skills/Training | Experience | Interest | More Info

Basic Information

*Indicates Required Field

First Name: *
Bob

Last Name: *
Dylan

Email: *
bob.dylan@usace.army.mil
Note: changing your email will change your username effective immediately.

USACE Organization: *
ASACW-Assistant Secretary of the Army (Civil Works) ▼

Grade: *
Please select one ▼

Primary Planning Position: *
Please select one ▼

Secondary Planning Position:
(not required)
Please select one ▼

I don't work within a planning organization:
☐ I don't work within a planning organization (such as IWR or ERDC employees or a planner within Engineering office).

Are you a Supervisor?
☐ I am a supervisor

Are you a Regional Technical Specialist?
☐ I am a regional technical specialist

Check the box if the planner is a Regional Technical Specialist.

Funding Org Code:
[   ] *(example: Q021R00)*

Primary Planning Position: *

[Please select one ▾]

Secondary Planning Position:
(not required)

[Please select one ▾]

I don't work within a planning organization:

☐ I don't work within a planning organization (such as IWR or ERDC employees or a planner within Engineering office.)

Check the box if the planner does not work with a planning organization (such as IWR or ERDC employees or a planner within an Engineering office.)
Do not check this if you are a planner and you work within a planning office.

Are you a Supervisor?

☐ I am a supervisor

Are you a Regional Technical Specialist?

☐ I am a regional technical specialist

Funding Org Code:

[   ] *(example: Q021R00)*

Date Joined Corps

Year Joined: *

[Select a Year ▾]

Other Non-Corps Experience in water resources or related planning:
(in years)

[0]

Community

☐ Cultural Resources
☑ Economics *(pending review)*
☑ Environment *(pending review)*
☐ Plan Formulation

Note: Select a community to add it to the planner profile. The new community must be reviewed by a community or division leader before the community membership status is finalized.

[Save and Continue]

SELF REGISTRANT PENDING REVIEW

Community

- [ ] Cultural Resources
- [x] Economics *(pending review)*
- [x] Environment *(pending review)*
- [ ] Plan Formulation

Note: Select a community to add it to the planner profile. The new community must be reviewed by a community or division leader before the community membership status is finalized.

Skills/Training

*Indicates Required Field

◎ Planners Core Curriculum *

○ Yes	◉ No	NEW: Civil Works Project Development Process	Enter year
○ Yes	◉ No	NEW: Planning Essentials	Enter year
○ Yes	◉ No	NEW: Planning Capstone	Enter year
◉ Yes	○ No	OLD: PCC1: Civil Works Orientation	2000
◉ Yes	○ No	OLD: PCC2: Planning Principles and Procedures	2002
○ Yes	◉ No	PCC3: Environmental Considerations	Enter year
○ Yes	◉ No	PCC4: Economic Analysis for Water Resources Planning	Enter year
○ Yes	◉ No	PCC5: H&H Considerations in Planning	Enter year
○ Yes	◉ No	OLD: PCC6: Plan Formulation	Enter year
○ Yes	◉ No	PCC7: Public Involvement and Teaming in Planning	Enter year

Note: Planners with Planning Associates Program as part of their training will not be able to edit PCC courses 1-7. Those courses will always be marked as yes.

Please enter all years as 4-digit years.

Skills

Note: Skills listed apply to any of the communities to which you belong.

Add new skill

- HEC-FIA   *remove*

Training

Note: Training listed applies to any of the communities to which you belong.

Add new training

- Fish and Wildlife Coordination Act   *update*   *remove*

Education

Add new degree

Up to 5 degrees can be added.

EXAMPLES

Level, Field, Specialization

Master, Planning, Urban Planning

Bachelor, Biology, Plant Biology

Experience

*Indicates Required Field

⊙ IWR Studies   *Data not available.*

⊙ Experience *

[+/-] Experience definitions

Economics

[Update experience - Economics]

Business	Technical	Policy
Aquatic Ecosystem Restoration		
Coastal Storm Risk Management		
Dam and Levee Safety	Significant	Significant
Deep Draft Navigation		
Hydropower		
Inland Flood Risk Management		
Inland Navigation		
Recreation		
Small Boat Harbors	Subject Matter Expert	Significant
Water Management and Reallocation		
Watershed Studies		

Environment   *Data does not exist.*

[Update experience - Environment]

ATR Lead Experience

☐ Planner has ATR lead experience

Interest

ATR Lead Interest   ☑ Interest in ATR Lead experience

⊚ Level of Interest by Community:

The level of interest is ranked from 1 to 5 where 1 is the highest interest and 5 is lowest.

[+/-] Interest definitions

Economics

[Update interest - Economics]

Business	Technical	Policy
Aquatic Ecosystem Restoration	2	4
Coastal Storm Risk Management	1	2
Dam and Levee Safety		
Deep Draft Navigation		
Hydropower		
Inland Flood Risk Management		
Inland Navigation		
Recreation		
Small Boat Harbors		
Water Management and Reallocation		
Watershed Studies		

Environment

Data does not exist.

[Update interest - Environment]

More Information

Additional Info

WARNING: Do not include any PII or sensitive information in your submitted comments.

Verification Status ✗

	Economics ✗	Environment ✗
Planners Core Curriculum	*Unverified*	*Unverified*
Skills	*Unverified*	*Unverified*
Level of Experience	*Unverified*	*Unverified*

If you have questions about your profile, please contact your Division manager.

WH

- *All*
- Inte
  - N
    C

Planner Database

| MY INFO | SEARCH | REPORTS | CONTACTS | HELP |

Cultural Resources

Economist Resources

Environment

Plan Formulation

The Planning Community of Practice's Planner Database Tool records, organizes, and reports the knowledge, skills and abilities of USACE planners filtered by Sub-Community of Practice (SUB-CoP).

How to Find and Edit My Profile (mp4, 0.9 MB, 18 sec)

How to Apply for Certifications (mp4, 1.1 MB, 19 sec)

WATCH THIS HELP VIDEO (mp4, 5.11 MB, 4:06 min) about the Water Resources Certified Planner application process.

Additional Resources can be found here:

Find a Facilitator:
https://corpslakes.erdc.dren.mil/employees/facilitator/find.cfm
Find an Engineer: https://maps.crrel.usace.army.mil/apex/f?p=105:53:16291659969314::NO

BUILDING STRONG®

Planner Home | Planners' Toolbox | Privacy and Security | Logout
Planner Database Use Policy | Planning CoP | Economics SUB-CoP
Environment SUB-CoP | Plan Formulation SUB-CoP

For additional inquiries, please email planningonline@usace.army.mil

MY INFO

MY INFO

Review My Profile

[+/-] Basic Information

People Info

Dylan, Bob
bob.dylan@usace.army.mil
(bob.dylan@usace.army.mil)

Primary Planning Position:

ASACW - Assistant Secretary of the Army (Civil Works)

Secondary Planning Position:

Supervisor: no
Regional Technical Specialist: no
Grade:
Funding org code:

Works within a Planning Organization: yes

Corps Experience: 23 years
Total Experience: 23 years

Community Info

This person belongs to these communities:

☐ Cultural Resources
☑ Economics *(pending review)*
☑ Environment *(pending review)*
☐ Plan Formulation

[Hide Basic Info]

[+/-] Skills/Training

[+/-] Experience

[+/-] Interest

[+/-] More Information

HOW TO UPDATE YOUR PROFILE

MY INFO | SEARCH | REP

View Profile

Review/Edit Profile

View Planner Resumé

My Certifications

Reset Password

Log out

Basic Info | Skills/Training | Experience | Interest | More Info

SEARCH – BASIC INFO

Choose Basic Information Filters

All Communities ▼

USACE Organizations
- ERDC – All
- HNC – All
- HQ – All
- IWR – All
-   HEC

☐ Regional Technical Specialist (RTS)

☐ Exclude those not working within planning org

Primary Planning Positions
- Cultural Resource Specialist
- Economist
- Engineer
- Environmental Specialist
- Plan Formulator

Grade Levels
- GS-02
- GS-04
- GS-05
- GS-06
- GS-07

First Name: first name

Last Name: last name

SEARCH – SKILLS

Add Skill Filters

Degree Fields
Anthropology/Archaeology
Biology
Business
Ecology
Economics

Skills
AE contracting procedures
Agricultural economics
Aquatic Habitat/Affected Environment quantificatio
Beach-FX
Benefit/Cost Analysis

Training
Advanced Scheduling for Project Managers (128)
Advanced Streambank Protection (394)
Architect-Engineer (A-E) Contracting (4)
Army Congressional Fellowship Program
Army Sustaining Base Leadership & Management

SEARCH – PCC

Add PCC Filters

```
PCC classes                                          ▲
NEW: Civil Works Project Development Process
OLD: PCC1: Civil Works Orientation
NEW: Planning Essentials
OLD: PCC2: Planning Principles and Procedures
PCC3: Environmental Considerations                   ▼
```

How should the report be filtered:
- ● Selected Classes Completed
- ○ Selected Classes Missing

Should the report be Inclusive (OR) or Exclusive (AND)?
- ● Inclusive (OR) - any selected can be completed (or missing)
- ○ Exclusive (AND) - all selected must be completed (or missing)

SEARCH – ATR/WRCP

Add ATR/WRCP Filters

☐ ATR eligible for review

☐ ATR Lead Experience

☐ ATR Lead Interest

ATR Categories ▼

☐ Water Resources Certified Planners (WRCP)

SEARCH – EXPERIENCE

Add Experience Filters

☐ Subject Matter Expert Experience
☐ Significant Experience

Experience Categories ▼

Type of Experience:
○ Technical   ○ Policy   ○ Either

CONTACTS

CONTACTS

Cultural Resources Contacts

For questions about this website, please contact:

Division POCs:

ERDC – Mike Hargrave
LRD – Herman (Hank) Jarboe
LRD – Keith Keeney
MVD – Crorey Lawton
MVD – Jennifer Ryan
NAD – Naomi Fraenkel
NAD – Marc Paiva
NWD – Jim Fredericks
POD – Kate Bliss
POD – Russell Iwamura
SAD – David Bauman
SPD – Nedenia Kennedy
SWD – Douglas Sims

Community POC:

Nancy Brighton

Contact your division planner for log-in issues.

To report technical difficulties with this website, please contact:

Webmaster

MSC ADMIN RESPONSIBILITIES

- Add/Subtract Planners in their Sub-CoP for their division
- Verify planner profiles are accurate, especially PCC training
- Ensure all planners in division update their profiles every 6 months or as needed
- Assist planners if they need help
- Provide suggestions for improvement

HELP OPTIONS

HELP

All Communities

Water Resources Certified Planner

Ecosystem Restoration ATR Certification

Environmental Compliance ATR Certification

Plan Formulation ATR Certification

All Community Help

User Instructions

Instructional videos for logging in and navigating to profile information is available below:

- User Instructions:
  - How do I do an advanced search for planners across SUB-CoPs? *(mp4, 1.7 MB, 1.01 min)*

  - How do I apply to be an Agency Technical Reviewer (ATR) for Plan Formulation or Environmental? How do I apply to be a Water Resources Certified Planner? *(mp4, 1.1 MB, 19 sec)*

  - How do I search for ATR-certified planners and export search results? *(mp4, 1.4 MB, 38 sec)*

  - How do I find an ATR-certified economist? *(mp4, 0.4 MB, 18 sec)*

  - Where do I edit my profile? *(mp4, 0.9 MB, 18 sec)*

  - How do I request a new password? *(mp4, 0.1 MB, 15 sec)*

  - How do I reset my own password? *(mp4, 0.4 MB, 14 sec)*

- Webinars:
  - Planner Database Overview *(pdf, 855 KB)*

  - Planner Database Overview (video) *(2 min, mp4, 5.15 MB)*

HELP – CERTIFICATIONS

Certification Help

Water Resources Certification Instructions

Navigate by Section	Navigate by Page/Category
1. Personal Information	Help Videos
2. General Experience And Knowledge	Basic Information
3. Study Experience	Education and Training (Water Resources Related Courses | Education | ATR Certifications)
4. Review Experience	Experience (General Experience and Knowledge | Instruction | Mentoring | Temporary Details and Assignments | Special Assignments | Non-Study Relevant Products)
5. Temporary Details And Assignments	
6. Teaching, Presentations, And Professional Papers	Studies
7. Mentoring	Review (DQC, ATR, and Policy Review Team (HQ/MSC) Studies	PCX Studies and Models)
8. Training, Education, And Professional Licensure	Validate (Additional Qualifications | Supervisor)
9. Additional Qualifications	Certification Checklist and Submittal (Certification Completion | Qualification Statement Validation)

QUESTIONS?

Type questions in the chat box.
We will answer as many
as time allows.

For more information:
https://www.corpsplanning.us
or email:
planningonline@usace.army.mil

US Army Corps
of Engineers ®