

ATR CHARGE

FRM PCX

REVIEW WEBINAR SERIES

Webinar 3.1

Prepared by the FRM PCX

Support Team



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NOTE:
TAMPER GATE
NOT SHOWN

OVERVIEW

What is a charge?

Why is it important?

Charge Guidelines

Key considerations

Best Practices



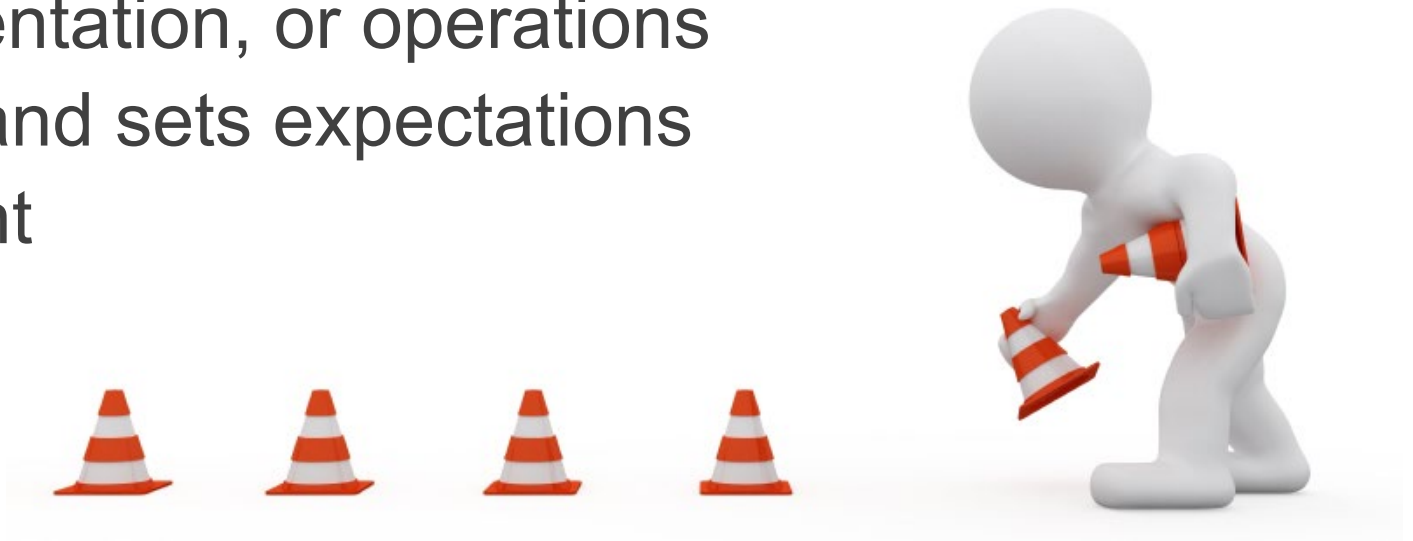
WHAT IS THE CHARGE?

- Provides instructions to review team
- Includes review objective and specific advice sought
- Focuses reviewers on details critical to successful project performance
- Prepared by the ATR lead, on behalf of RMO, with PDT input



WHY IS THE CHARGE IMPORTANT?

- A clear charge helps the review team focus on most important issues at hand
 - Areas of high risk
 - Critical analyses and assumptions that affect project selection, implementation, or operations
- Gives ATR team direction and sets expectations
- Makes review more efficient
- Saves time and resources



ATR “CHARGE” GUIDELINES

- Develop charge to include directions for ATR Team
 - ATR Team reviews work products against USACE guidance
 - Project Study Issue Checklist includes many of the more frequent and sensitive policy areas encountered in studies
 - Waivers for deviation from USACE guidance should be obtained before review and highlighted in the charge



KEY PDT CONSIDERATIONS

- Make sure you understand the review process
- Familiarize yourself with typical “charge” for your business line
- Help the review team understand the unique aspects of your project through the ATR charge.
- Recognize reviewers should verify that information is being used correctly by other disciplines



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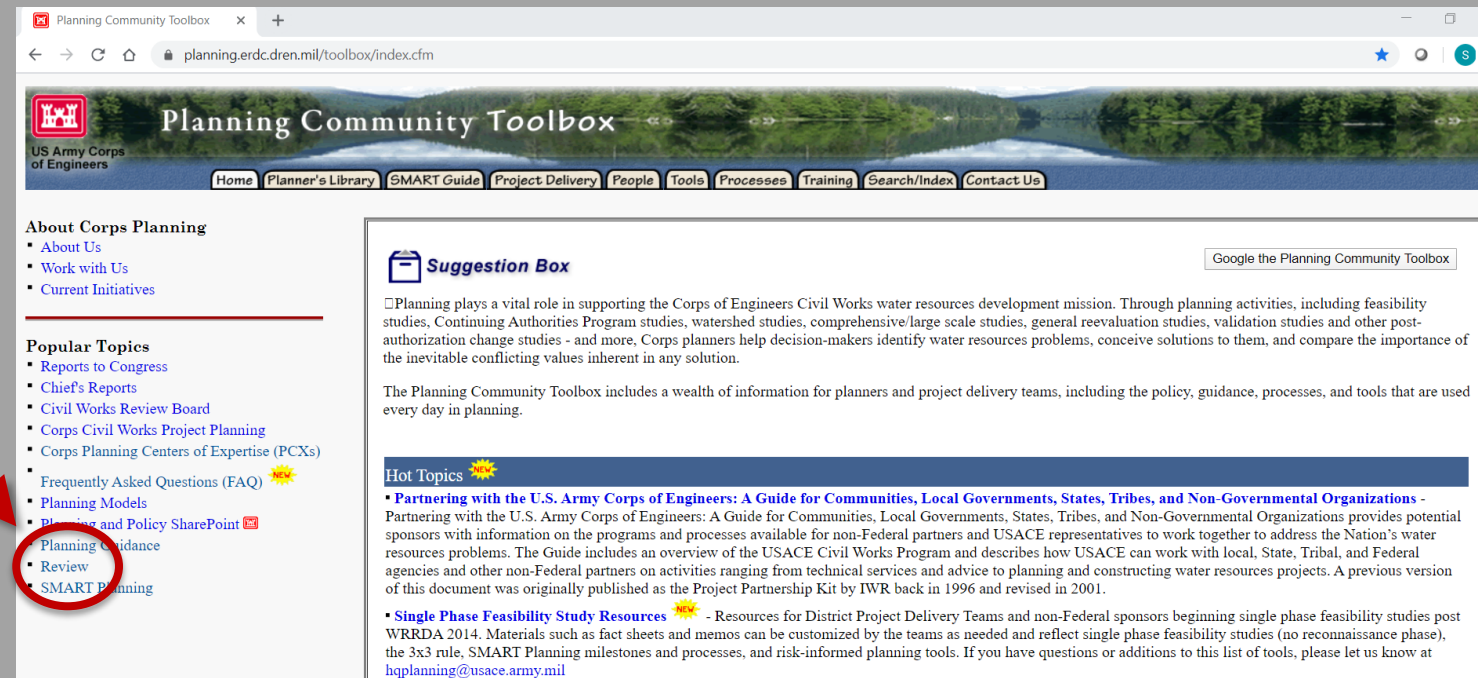


BEST PRACTICES

- PDT should work with RMO/ATRT Lead to develop charge
- Start with the standard and customize to project
- Highlight unique considerations (e.g., local laws that may affect project)
- Consider Risk Register/High Risk Items in charge
- Identify any policy waivers and status of approval



- For more information check out the
- Review tab on the Planning Community Toolbox



Planning Community Toolbox: <http://www.corpsplanning.us>

